

Revised Form Title: **Request for Quotation**

Venue

Quotation No.:

Procurement Officer

NOTE: 1 DELIVERY PERIOD WITHIN _____ CALENDAR DAYS
2 WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
3 PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS

ITEM	UNIT	ITEM & DESCRIPTION	QTY.	UNIT PRICE	TOTAL PRICE
	package	Rental of Venue	1		
		Inclusive of:			
		Room accomodations fo 30 pax for 4 days & 3 nights			
		(Male - 13; Female - 17)			
		Conference Room for whole day meeting for 3 days able			
		to accommodate 30 pax with LCD Projector, Screen & Sound System			
		& Wifi Internet Access			
		Food & Beverage for 4 days & 3 nights inclusive of breakfast, lunch,			
		Dinner & 2 snacks & coffee/tea/water station			

Brand Model :
Delivery Period :
Warranty :
Price Validity :

Date: